

Notice 07/2026

CALL FOR APPLICATIONS FOR THE SELECTION OF A FOREIGN CANDIDATE FOR THE ACADEMIC PhD PROGRAM, WITH ADMISSION IN THE FIRST ACADEMIC TERM OF 2027

The Coordinating Committee of the Graduate Program in Food Science and Technology (PPGCTA) at the Federal University of Viçosa (UFV) hereby announces the criteria governing the selection process for one position for foreign candidates in the Graduate Program in Food Science and Technology for the ACADEMIC PhD PROGRAM in the first academic semester of 2027. Candidates are also required to familiarize themselves with the [General Graduate Studies Call for Applications](#), the [General Graduate Studies Regulations](#), and the [Internal Regulations of the PPGCTA](#), which they shall be deemed to accept upon submission of their application.

1. POSITIONS

The position for the PhD Program in Food Science and Technology will be filled according to the availability of positions for supervision. The ranked candidate will be called only if there is an advisor with an available position who works in the research area and line suggested by the candidate in the Research Line Definition Form, and who agrees to supervise the candidate. For the 2027/I Selection Process, 01 PhD position will be offered. This position is exclusively intended for foreign candidates.

1.1. Scholarships

The scholarship will be awarded according to the candidate's final score, in descending order. The PPGCTA will make available 1 scholarship funded by FAPEMIG, which will be implemented during the period determined by the funding agency. The scholarship duration will be according to the period available at the time of implementation.

2. SCHEDULE

DATE	STAGE	LOCATION / METHOD
14/09/2026	Publication of the Call for Applications	PPGCTA website
15/09/2026 until 5:00 p.m.	Deadline for appeals challenging the Call for Applications or any item thereof	Form available on the PPGCTA website: http://www.posalimentos.ufv.br/
16/09/2026	Outcome of challenges and publication of the final version of the Call for Applications (if the text is amended)	PPGCTA website http://www.posalimentos.ufv.br/
17/09 to 27/10/2026	Applications for the selection process for the first academic semester of 2027	Candidates must apply through the system: https://www.gps.ufv.br/editais/1647/
18/09 to 30/10/2026	Confirmation of applications	An electronic message will be sent to candidates through the application system once their documents have been validated. If any pending issue is identified, the candidate will be notified through the application system.
By 04/11/2026	Publication of approved applications (by application number)	PPGCTA website http://www.posalimentos.ufv.br/
05 to 11/11/2026	Evaluation of documents (CV and supporting documents)	PPGCTA Coordinating Committee
26/11/2026	Publication of the preliminary score for the	PPGCTA website

	selection process	http://www.posalimentos.ufv.br/
27/11/2026 until 5:00 p.m.	Deadline for appeals	Complete the appeal form available on the PPGCTA website and send it to tca@ufv.br with the subject: "Appeal".
02/12/2026	Publication of appeal outcomes	The outcome will be published on the PPGCTA website and sent to the candidate by the e-mail address provided during application.
By 04/12/2026	Publication of the final selection result	PPGCTA website http://www.posalimentos.ufv.br/
By 10/12/2026	Confirmation of interest by selected candidates	The candidate must confirm acceptance or non-acceptance of the position in the system used for the application. Candidates who do not respond will have their position cancelled.
By 04/02//2027	Call-up of a waitlisted candidate in case of withdrawal by a selected candidate	The call-up will be communicated to the candidate by the e-mail address provided during application. The candidate must confirm their intention to accept the position in the application system. Failure to confirm participation will result in cancellation of the position.
04/03//2027	Enrollment of selected candidates	Candidates whose names have been approved must send the required documents to tca@ufv.br .
08/03//2027	Beginning of classes for the first academic semester of 2027	

Notes:

1. This schedule/Call for Applications is subject to change. Any changes will be published on the PPGCTA website.
2. It is the candidates' sole responsibility to constantly check information related to the evaluation process, including official confirmation of applications. The PPGCTA is not responsible for communication problems, internet access issues, or applications that are not completed in the system.
3. All information regarding the application process, including documentation, payment, and other procedures, is available on the Program website: www.posalimentos.ufv.br.
4. Documents may not be submitted by e-mail after completion of the application.
5. Incomplete documentation will automatically result in rejection of the application, with no right to appeal.
6. Only applications submitted online through the application system will be accepted.
7. During document review, if the documentation submitted at the time of application is found to be incomplete or incorrect, the candidate will be disqualified.

3. REQUIREMENTS FOR APPLICATION TO THE SELECTION PROCESS

3.1. Foreign candidates applying for the Academic PhD Program may participate in the selection process provided that they meet the requirements of Article 4 below.

Article 4 – For PhD programs covered by Article 1, the granting of an additional scholarship quota, to be allocated exclusively to a foreign student, is hereby approved.

Sole Paragraph – A foreign student is understood to be a person who is a national of a foreign country or stateless, who does not hold Brazilian nationality in addition to one or more other nationalities, who has permanent residence in a foreign country, who enters Brazil to pursue a PhD at Scientific, Technological and Innovation Institutions in the State of Minas Gerais, holding a valid and current temporary student visa granted by the Federative Republic of Brazil, and who establishes residence in the State of Minas Gerais for the entire period of academic activities that gave rise to the granting of the visa.

3.2. Applications will be confirmed by the Coordinating Committee only for candidates who submit the required documentation within the deadlines established in the selection calendar for the first academic

term of 2027. By applying to the selection process, the candidate automatically acknowledges and accepts all selection criteria established by the PPGCTA Coordinating Committee and may not claim lack of knowledge thereof. The candidate is responsible for the truthfulness and authenticity of all documents and information submitted.

3.3. A candidate may apply for the scholarship under the applicable Resolution only if the candidate has permanent residence in a foreign country and enters Brazil to pursue the PhD. Therefore, a foreign student who is already in Brazil pursuing a master's degree may not apply for the scholarship intended for foreign candidates.

3.4. Documents required for application:

- a) Copy of the undergraduate degree diploma and master's degree diploma, or a statement indicating that the master's defense is expected, or a statement confirming that the candidate has defended and passed the master's degree;
- b) Copy of the academic transcript, including the academic performance coefficient (CR), for both the undergraduate and master's degrees, explicitly indicating the grading system. If the transcript does not include the CR, it must be added by the candidate;
- c) Curriculum vitae using the standardized PPGCTA template;
- d) Certificates/supporting documents for the items declared in the Curriculum Vitae, saved as a single file for upload (PDF);
- e) Evaluation Criteria Table;
- f) 3 × 4 cm photograph;
- g) Copy of birth or marriage certificate;
- h) Copy of passport and CPF;
- i) Letter of acceptance.

3.5. By submitting the required documentation, the candidate assumes responsibility for the truthfulness of all information provided. The discovery of false or unsubstantiated information will result in the candidate's immediate disqualification from the selection process covered by this Call for Applications.

NOTE: To collect funds originating abroad, a SWIFT payment message must be issued through a bank abroad to Banco do Brasil using **SWIFT code BRASBRRJBHE** (the SWIFT identifier code for Banco do Brasil) and **IBAN BR450000000000428**, for the amount previously informed by the public body receiving the payment (UFV).

After the SWIFT message has been issued, the sender must notify UFV that the deposit has been made, including the date and amount, as well as any other information that may identify the transfer, and must send proof of payment. Contact with the institution is necessary to provide this information because the SWIFT message will not contain information identifying the payer, the public body receiving the funds, or the collection code.

4. EVALUATION STAGE

4.1. Evaluation of curriculum documents and recommendation letter (100 points): Evaluation of the Curriculum Vitae submitted at the time of application.

4.1.1. The Curriculum Vitae will be evaluated based on the academic transcript, scholarships received, scientific publications, patents filed/granted, presentation of scientific papers, teaching-assistant activities during the master's degree, awards, professional experience, and specializations related to Food

Science and Technology. The five (05) highest Curriculum Vitae scores among PhD applicants will be selected for the second stage.

4.1.2. Presentation and organization

At the time of application, the candidate must submit the Curriculum Vitae according to the PPGCTA template, duly completed and accompanied by supporting documentation (authentication is not required). Supporting documents must be numbered and arranged in the sequence in which they are cited in the CV. For multiple activities within the same item, activities must be presented in reverse chronological order (most recent to oldest). The Evaluation Committee will not be responsible for materials submitted in disorganized form. CVs that do not follow the template provided in Annex I will be disqualified. Candidates who submit supporting documents out of order will receive a 30% reduction in their CV score.

4.1.3. The Curriculum Vitae will be evaluated based on the academic transcript, scholarships received, papers presented and published, teaching-assistant activities, internships, professional experience, foreign-language training, specializations, and stricto sensu graduate courses completed, considering their alignment with the Program's Research Lines.

4.1.4. The Curriculum Vitae evaluation will be based on the total points obtained for all activities carried out by the candidate during the last five (5) years, according to the criteria established in the CV Ranking Score Sheet, detailed in Annex I of this Call for Applications. The Evaluation Committee will not be responsible for materials submitted in disorganized form. CVs that do not follow the template presented in Annex I will be disregarded.

4.1.5. Candidates are required to submit the Curriculum Vitae template duly completed and accompanied by supporting documentation (authentication is not required), in reverse chronological order (most recent to oldest), numbered and in the sequence in which activities are cited in the CV. Only items supported by compatible documentation will be scored.

4.1.6. For scoring articles, the 2025 CAPES document for the Food Science area will be used, according to Table 1. To access the Scopus and Web of Science (WoS) percentiles for journals in Food Science and related areas, click on Scopus or WoS.

4.1.7. Final CV scores will be adjusted so that the highest score corresponds to 100 points and the other scores will be converted proportionally.

4.1.8. Candidate selection: The candidate will be selected only if they have been ranked and the indicated advisor has availability to supervise them, belongs to the research area and line suggested by the candidate, and agrees to the supervision.

5. FINAL RANKING AND GENERAL PROVISIONS

5.1. The candidate ranked first will be selected to fill the position offered by the Program, subject to the availability of an advisor in the different research lines.

5.2. In the event that the selected candidate withdraws, waitlisted candidates will be called to fill the remaining position, subject to advisor availability and ranking order.

5.3. In the event of a tie, the tie-breaking criterion will be the highest score in the "Publications" item.

5.4. Supporting documents may be rejected by the Coordinating Committee if they are deemed insufficient to substantiate the corresponding activity.

5.5. Activities entered incorrectly in the CV or under an inappropriate item will be disregarded.

5.6. Additional documents may not be submitted after the application has been completed.

5.7. Approval of the candidate does not guarantee execution of part or all of the Work Plan. The thesis topic will be defined jointly with the advisor.

5.8. The candidate will be disqualified and all application procedures will be annulled if, at any time, inaccuracies in the information, irregularities in the evaluation process, or plagiarism are identified.

6. PUBLICATION OF RESULTS

The final selection result will be published on the PPGCTA website (<http://www.posalimentos.ufv.br/>) and in the system through which applications were submitted, as specified in Section 2 (Schedule). It will subsequently be approved by the UFV Office of the Dean for Research and Graduate Studies.

7. FINAL PROVISIONS

7.1. A candidate will be disqualified and automatically excluded from the selection process if they:

- Do not submit all required documentation within the deadlines and under the conditions stipulated for the selection process;
- Submit false statements or documents at any stage of the selection process;
- Fail to confirm participation in the Program on the specified date, if selected.

7.2. Selected candidates and waitlisted candidates must keep their postal and e-mail addresses up to date. Waitlisted candidates, subject to the previously established criteria, will be called as withdrawals occur. The final result, as well as any other necessary communications, will be published on the Program website (<http://www.posalimentos.ufv.br/>). Matters not covered by this Call for Applications will be resolved by the Coordinating Committee of the Graduate Program in Food Science and Technology, in accordance with the Internal Regulations of the Program and the General Regulations for Stricto Sensu Graduate Studies at UFV.

PPGCTA Coordinating Committee

Department of Food Technology

Federal University of Viçosa

ANNEX I

EVALUATION CRITERIA FOR THE ACADEMIC TRANSCRIPT AND CURRICULUM VITAE OF ACADEMIC PhD CANDIDATES

	MAXIMUM SCORE (Weight 10.0)	SCORE REPORTED BY CANDIDATE	SCORE VALIDATED BY COMMITTEE	NOTES FOR SCORE CALCULATION
1. Master's academic record	Weight 3.0			Consider the maximum score for each item
1.1. Master's Academic Performance Coefficient	2.0			CR $\geq$ 0.90: 2.0 0.76 $\leq$ CR $\leq$ 0.89: 1.5 CR $\leq$ 0.75: 1.0
1.2. Time to completion of the master's degree	1.0			Master's completion: - Up to 24 months: 1.0 - Up to 30 months: 0.75 - Up to 36 months: 0.50 - Up to 42 months: 0.25 - More than 42 months: 0
2. Curriculum Vitae	Weight 7.0			Consider the maximum score for each item
2.1. Teaching assistance during the master's degree in Food Science and Technology	0.1			Add for each completed semester: 0.05
2.2. Publications in Food Science and Technology				Consider the maximum score for each item
2.2.1. Journal articles or patent filing/grant in Food Science and Technology	2.8			For each published article: - 1.0 (first author) multiplied by its A1 equivalent, according to Table 1 - 0.7 (coauthor) multiplied by its A1 equivalent, according to Table 1 Up to 3 articles per journal per year will be considered. For each granted patent: 1.0 point For each filed patent: 0.7 point
2.2.2. Full paper in national* or international events in Food Science and Technology	0.6			For each full paper published in the proceedings of national or international events: 0.1 Attach the full paper presented
2.2.3. Full paper in regional or local* events in Food Science and Technology	0.3			For each full paper published in the proceedings of regional or local events: 0.05 Up to 3 papers per conference will be considered. Attach the full paper presented
2.2.4. Abstracts in national* or international events in Food Science and Technology	0.3			For each abstract published in event proceedings: 0.05 Attach the abstract presented
2.2.5. Abstracts in regional or local* events in Food Science and Technology	0.2			For each abstract published in event proceedings: 0.02 Attach the abstract presented
2.3. Book author	0.7			For each book published, with ISBN, in Food Science and Technology: 0.7
2.4. Book chapter author	0.3			For each book chapter published, with ISBN, in Food Science and Technology: 0.1
2.5. Faculty member at a Higher Education Institution (HEI) in Food Science and Technology	0.6			For each year of contract at an HEI: 0.2
2.6. Approval in a public competitive examination in Food Science and Technology	0.2			For each successful teaching/technical competitive examination at a Higher Education Institution: 0.1
2.7. Short courses in the field after undergraduate graduation	0.2			For each participation in a course in Food Science and Technology (minimum 4 h): 0.05
2.8. Professional experience in Food Science and Technology (only experience obtained after undergraduate graduation is valid)	0.2			For each year of experience in Food Science and Technology (except HEI faculty): 0.1
2.9. Lato sensu specialization	0.3			For each completed specialization in Food Science and Technology: 0.1
2.10. Academic awards after undergraduate graduation and related to Food Science and Technology	0.2			For each award: 0.1 Awards considered: - Awards for work presented at national or international events
TOTAL	TOTAL			

*** When classifying full papers or abstracts presented at events, please note the distinction between local, regional, and national events:**

National Event – Events organized by national associative entities, whether itinerant or not, and events that, even when not organized by national associations, meet the following criteria: 1 – organizing committee composed of representatives from at least two nationally recognized institutions; 2 – scientific committee with a majority of researchers of recognized quality at the national level, from different states of Brazil; 3 – majority of invited speakers from national institutions in different states, of

recognized quality and/or with scientific output or academic activity recognized at the national level; 4 – call for papers with broad national circulation.

Regional Event – Events co-organized by at least two relevant institutions in their regions, aimed at integrating programs from the same region or researchers working on a common theme, presenting: 1 – organizing committee composed of faculty/researchers with relevant academic output in the field, as well as graduate/undergraduate research students; 2 – scientific committee with faculty/researchers with relevant academic productivity in the field; 3 – majority of faculty/researchers from institutions in the event region or from the national level; 4 – call for papers at the regional or national level.

Local Event – Event intended predominantly for the internal audience of the host institution, presenting: 1 – organizing committee composed of faculty/researchers with relevant academic output in the field, as well as graduate/undergraduate research students; 2 – scientific committee composed mainly of faculty/researchers with relevant academic productivity in the field; 3 – majority of invited speakers from local or regional institutions; 4 – effective participation of graduate students.

Table 1 – Article scores based on the 2025 CAPES criteria for the Food Science area

Stratum	Percentile (%)	Score
A1	$\geq 87.5\%$	1.000
A2	$75.0\% \leq x < 87.5\%$	0.875
A3	$62.5\% \leq x < 75.0\%$	0.750
A4	$50.0\% \leq x < 62.5\%$	0.625
A5	$37.5\% \leq x < 50.0\%$	0.500
A6	$25.0\% \leq x < 37.5\%$	0.375